



No. A 11019/1(SwachhataHiSeva)/2023-L&B
भारतसरकार/ Government of India
गृहमंत्रालय / Ministry of Home Affairs
समन्वयनिदेशालयपुलिसबेतार
Directorate of Coordination Police Wireless



Block No. 9, CGO Complex,
Lodhi Road, New Delhi-03
Dated: 4th Oct, 2024

CIRCULAR

Subject: Cleanliness Campaign 4.0 under Swachhta Hi Seva-2024

In continuation to Circular of even No. dated 18.09.2024 and dated 26.09.2024 regarding "Swachhta Hi Sewa-2024" and Special Campaign-4.0, various activities to be organized in DCPW HQrs including POLNET Hub and CPRTI as per the programme enclosed at "Annexure-A".

All Section/Station In-charges are requested to encourage all the Officer/Officials for maximum participation in the campaign, to put efforts for reviewing maximum e-files during this campaign & to review physical files also so that the physical files can be weeded out as per DARPG Guidelines.

Daily report in this regard may be submitted to L&B section for compilation and submission to MHA as per the attached Proforma.

This issues with the approval of competent authority.

Koushik
04/10/2024
(K. Saha)

DD(Comm & Cy)/Nodal Officer

Copy to:

1. PPS to Director.
2. PS to Addl. Director (HQ)/ PS to Addl. Director (OPS)
3. All JDs/DDs/Ads/ZAOs.
4. All Sections at Hqrs.
5. CPRTI, Vande Mataram Marg, New Delhi.
6. POLNET Hub, Samnvay Sadan, Siri Fort Road, New Delhi.
7. AD(IT): For upload on DCPW website.
8. File.

Annexure –A

S.No.	Programme	Date
1.	Cleanliness Drive outside of DCPW HQrs building	04.10.2024 (1600 hrs to 1700 hrs)
2.	Cleanliness of Chairs, Tables, Window Pans, Electronic Items in respective sections- (7th Floor including Toilets)	07.10.2024 to 10.10.2024
3.	Cleanliness Drive at POLNET Hub, New Delhi	11.10.2024 (1500 hrs to 1600 hrs)
4.	Cleanliness of Chairs, Tables, Window Pans, Electronic Items in respective sections- (6th Floor including Toilets)	14.10.24 to 17.10.2024
5.	Cleanliness Drive at CPRTI, New Delhi	18.10.2024 (1500 hrs to 1600 hrs)
6.	Cleanliness of Chairs, Tables, Window Pans, Electronic Items in respective sections- (5th & 4th Floor including Toilets)	21.10.24 to 24.10.2024
7.	Cleanliness of Corridors, courtyard at DCPW HQrs	25.10.2024 (1600 hrs to 1700 hrs)
8.	Cleanliness of Chairs, Tables, Window Pans, Electronic Items in respective sections- (1st, 2nd & 3rd Floor including Toilets)	28.10.2024 to 31.10.2024